

# COURSE OUTLINE

## Presentations with Impact

planning a well structured presentation and delivering it with confidence

Would you like the opportunity to share your knowledge with others in a way that exudes finesse and creativity? Would you like to speak with greater confidence in front of colleagues, managers, executives or board members? Would you like to create an impact using presentation techniques that will inspire others? This workshop covers all of this and much more! Once you complete this workshop, there will be no such thing as stage fright!

Planning a well structured presentation and delivering it with confidence and within high performance principles is vital for today's workplace. Being able to develop and deliver a presentation for impact takes skill and talent. This workshop will engage you in a process to plan a well structured presentation, to deliver it with confidence and evaluate your performance through the acquisition of new knowledge and skills in presenting. It will enable you to confidently and competently speak formally to others in inspiring and motivating ways that will facilitate a successful transfer of knowledge to your audience.

Day 1 of this workshop will incorporate the theoretical dimensions associated with adult learning with a wealth of information, tools, tips and techniques to plan, deliver and evaluate a presentation that will inspire and motivate others.

Day 2 of this workshop will give you the opportunity to shine in the spotlight! You will deliver a presentation to the group and be rewarded with some specific constructive and invaluable feedback. Please note that Day 2 follows one week after Day 1 to give you sufficient time to prepare for your presentation.

This workshop will benefit people who may be considering a professional development activity that involves training others either in the workplace or externally, for those who have to speak at stakeholder, committee or Board meetings and give presentations in those contexts and for people who often find themselves facilitating and leading work meetings.

**By the end of this workshop it is envisaged you will be able to:**

1. Understand the principles of being an effective and ethical presenter
2. Identify different learning styles and approaches
3. Use your existing strengths to your advantage
4. Choose and use different methods to facilitate a successful learning transfer
5. Present information and learning materials in creative and innovative ways
6. Make an impact and retain interest during a presentation
7. Utilise strategies to effectively manage difficult situations that may arise during presentations
8. Adopt a presentation style that will project confidence and stimulate thought
9. Harness nervous energy to motivate yourself
10. Ask for, graciously receive and evaluate constructive feedback on your presentations

Amovita delivers training throughout Queensland and interstate, we also can tailor training to suit your organisational and staffing needs.



Please visit the Amovita website to view the 2011 Training Calendar.

**Book Amovita Consulting for your next presentation, strategic planning event, conference, in-house training, professional supervision or motivational speaking event**

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